

# SYLLABUS

## 1. Information regarding the program

1.1 Higher education institution	<b>University of Oradea</b>
1.2 Faculty	<b>Faculty of Economic Sciences</b>
1.3 Department	<b>Management-Marketing Department</b>
1.4 Field of study	<b>Management</b>
1.5 Cycle of study	<b>Cycle II – Master</b>
1.6 Program of study /Degree	<b>Advanced Management/Master Degree</b>

## 2. Information regarding the discipline

2.1 Name of discipline	<b>Project Management</b>						
2.2 Course titleholder	-						
2.3 Seminar titleholder	Associate professor Maria-Madela ABRUDAN, PhD						
2.4 Year of study	I	2.5 Semester	2	2.6 Type of assessment	Cv	2.7 Type of discipline	I

(I) Compulsory; (O) Elective; (F) Facultative

## 3. Estimated total time (hours/semester of activities)

3.1 Number of hours/week	2	out of which: 3.2 course	1	3.3 seminar	1
3.4 Total of hours in the Curriculum	28	out of which: 3.5 course	14	3.6 seminar	14
<b>Distribution of hours:</b>					
Studying the workbook, course book, bibliography and notes					25
Supplementary documentation in the library, on electronic specialty sites and in the field					25
Preparing seminars/laboratories, themes, projects, portfolios and essays					40
Tutorship					3
Assessment activities					4
Other activities.....					
3.7 Total hours of individual study	<b>97</b>				
3.9 Total hours/semester	<b>125</b>				
3.10 Number of credits	<b>5</b>				

## 4. Pre-requisites (if applicable)

4.1 Curriculum	n.a.
4.2 Skills	n.a.

## 5. Conditions (if applicable)

5.1. concerning the course activities	Projector, whiteboard
5.2. concerning the seminar/laboratory activities	whiteboard

## 6. Specific skills acquired (Grid 1 and 2 from Curriculum)

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<b>Professional skills</b>	C1.1 C4.3, C4.4
<b>Transversal Skills</b>	CT1, CT2, CT3

### 7. Objectives of discipline (resulting from the grid of specific skills acquired)

7.1 General objective of discipline	<ul style="list-style-type: none"> <li>The course addresses the stages of a project and ways of covering them properly. Master students will be familiar with all the necessary drafting planning and implementing them effectively.</li> <li>Identify how to exercise managerial functions at different levels</li> </ul>
7.2 Specific objectives	<ul style="list-style-type: none"> <li>Skills Training to develop projects with both internal and external funding</li> <li>Training skills to solve specific problems developing and implementing projects in organizations</li> <li>Develop skills and organizational skills of the project team</li> <li>Participation in current coordination within divisions / departments / offices</li> </ul>

### 8. Contents

8.1 Course (C)	Teaching methods	Observations
-		
Bibliography		
8.2 Projects and practical works	Teaching methods	Observations
8.2.1. Projects and organizational structure of the company	<b>Debate. Case study</b>	
8.2.2. Development projects to obtain financing sources. Justification, objectives, target groups (I)	<b>Debate. Case study</b>	
8.2.3. Development projects to obtain financing sources. Justification, objectives, target groups (II)	<b>Debate. Case study</b>	
8.2.4. Development projects to obtain financing sources. Activities, Results, Chart Gantt (I)	<b>Debate. Case study</b>	
8.2.5. Development projects to obtain financing sources. Activities, Results, Chart Gantt (I)	<b>Debate. Case study</b>	
8.2.6. Development projects to obtain financing sources. KPIs	<b>Debate. Case study</b>	
8.2.7. Development projects to obtain financing sources. The project budget	<b>Debate. Case study</b>	
8.2.8. Development projects to obtain financing sources. Sustainability, multiplier effects, logical framework matrix	<b>Debate. Case study</b>	
8.2.9. Activity Manager: decisions, relationships, time management, exercise managerial functions	<b>Practical stage report</b>	
8.2.10. Methods, techniques and tools used in planning.	<b>Practical stage report</b>	
8.2.11. Methods, techniques and tools used in business management: organization.	<b>Practical stage report</b>	

8.2.12. Methods, techniques and tools used in the communication process	<b>Practical stage report</b>	
8.2.13. Methods, techniques and tools used in the drive-motivation to work human resources	<b>Practical stage report</b>	
8.2.14. Methods, techniques and tools used in the assessment-control.	<b>Practical stage report</b>	
<b>Bibliography:</b> 1. Eric Verzuh – <i>The Fast Forward MBA in Project Management</i> , Ed. John Wiley and Sons Inc, Hoboken, New Jersey, 2008 2. Paul Newton – <i>Principles of Project management</i> , <a href="http://www.free-management-ebooks.com">http://www.free-management-ebooks.com</a> , 2015, <a href="http://www.free-management-ebooks.com/dldebk-pdf/fme-project-principles.pdf">http://www.free-management-ebooks.com/dldebk-pdf/fme-project-principles.pdf</a> 3. <i>Executive Guide to Project management</i> , PMI, 2006 <a href="http://www.pmi.org/~media/PDF/Publications/PMIEXEC06.ashx">http://www.pmi.org/~media/PDF/Publications/PMIEXEC06.ashx</a> 4. Maria-Madela Abrudan - <i>Managementul proiectelor</i> , Universitatea din Oradea, 145 pg., 2010. 5. Armenia Androniceanu – <i>Managementul proiectelor cu finanțare externă</i> , Ed. Economica, 2004 6. Mocanu, Mariana; Schuster, Carmen; <i>Managementul proiectelor</i> . Ediția a II-a, Editura All Beck, București, 2005. 7. Dennis Lock – <i>Management de proiect</i> , Codecs, 2000 8. Adrian Dăneț – <i>Managementul proiectelor</i> , Ed. Disz Tipo, Brașov, 2001 9. Nicolae Bibu, Claudiu Brândaș – <i>Managementul prin Proiecte</i> , Ed. Mirton, Timișoara, 2000 10. <i>Ghidul de practică al studentului PRACTeam</i> , publicat la Editura Universității din Oradea, 2011, ISBN general 978-606-10-0509-3, Volumul I Universitatea din Oradea, Facultatea de Științe Economice, Ed. Universității din Oradea, Oradea, 2011, ISBN: ISBN 978-606-10-0514-7; coordonator volum conf. univ. dr. Olimpia Ban		

**9. Corroboration of the contents of the discipline with the expectations of the epistemic community, professional associations and employers representing the field of study of the program**

The ability to develop properly designed in order to access external financing sources.  
The ability to access information sources for financing projects.

**10. Assessment**

Type of activity	10.1 Assessment criteria	10.2 Assessment methods	10.3 Percentage of the final grade
10.4 Course (C)			
10.5 Seminar (S)			
10.6 Laboratory (L)			
10.7 Project (P) 10.8 Practical works (P)	1. An individual project: (managerial, social or research project) formulated with the following elements: justification, purpose, objectives, activities, budget, team, indicators, distinct mark of originality/ Practical stage report	Individual project	100%
10.9 Minimum performance standard Preparing an individual project for practice The report contains at least 7 pages, in which the student proves a minimum of specialized practical knowledge acquired; Obtaining at least 5 points (out of 10) for the project or practical works activity.			

Date

Course titleholder:

Project/Practical work titleholder:

25.09.2020

**Associate Professor Maria-Madela  
ABRUDAN, PhD**

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ABRUDAN, PhD**

E-mail address: mabrudan@uoradea.ro

E-mail address:  
mabrudan@uoradea.ro

**Director of Department,**

**Associate professor Maria-Madela ABRUDAN, PhD**

**Date of approval in  
the Department:**

**28.09.2020**

**Contact data<sup>1</sup>:**

University of Oradea, Faculty of Economic Sciences, Management-Marketing Department  
Universității 1, Building Corp E, floor 1, room E118  
Zip code 410087, Oradea, Bihor, Romania  
Tel.: 0259-408796;  
E-mail: [steconomice@uoradea.ro](mailto:steconomice@uoradea.ro)  
Web page: <http://steconomiceuoradea.ro>

**Dean,**

**Associate Professor Alina BĂDULESCU, PhD**

**Date of approval in  
The Council of the  
Faculty of  
Economic Sciences:**

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**Contact data<sup>2</sup>:**

University of Oradea, Faculty of Economic Sciences  
Universității 1  
Zip code 410087, Oradea, Bihor, Romania  
Tel.: 0259-408109; Fax: 0259-408409  
E-mail: [steconomice@uoradea.ro](mailto:steconomice@uoradea.ro)  
Web page: <http://steconomiceuoradea.ro>

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<sup>1</sup> State the contact information (telephone, e-mail, web page, etc) of the academic institution beneficiary of the *Syllabus*

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