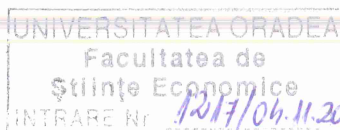


Universitatea din Oradea

Nr. 17239 / 04.11.2022



## FORMULAR DE CANDIDATURĂ

**pentru funcțiile de conducere din structura Universității din Oradea  
(director de departament, membru în Consiliul facultății, decan,  
membru în Senatul universitar, președinte al Senatului, rector)  
mandatul 2020 - 2024**

### Subsemnatul:

**Numele și prenumele** TROFIM Diana

**Gradul didactic** – student anul III, Management

**Titular la Departamentul**

**Facultatea de Științe Economice**

### Depun candidatura pentru

**Funcția de membru în Consiliul Facultății de Științe Economice- reprezentant al  
studenților din domeniul MANAGEMENTULUI**

**la Departamentul (dacă este cazul) - Facultatea de Științe Economice**

*Declar pe proprie răspundere că în cazul în care voi fi ales/selectat **nu voi intra** în stare de incompatibilitate sau în conflict de interese, în sensul celor prevăzute de Carta universității.*

**Data,**

07.11.2022

**Semnătura candidat,**



**Scrisoare de intenție cu privire la depunerea candidaturii pentru postul de  
Student Reprezentant în Consiliu.**

Mult stimați studenți și comisie,

Vă adresez această scrisoare de intenție pentru a-mi exprima dorința de a candida pentru postul de *Reprezentant studenți Management în Consiliul Facultății de Științe Economice*.

Numele meu este TROFIM Diana, sunt studentă în anul III la Management. Am o experiență vastă în ceea ce ține activitățile de voluntariat și metode eficiente de a face viața de student mai comodă prin proiecte prin activitatea mea atât în cadrul Asociației Studenților Economiști din Oradea dar și în cadrul Comunității de Tineri Basarabeni Oradea. Îmi doresc ca problemele și nemulțumirile voastre să fie auzite. Am decis să candidez pe postul dat deoarece consider că am suficientă experiență cât să pot meține comunicări cât mai eficiente între noi, studenții, și organele de conducere ale acestei instituții, iar nevoile și interesele noastre să fie luate în considerare mai mult. Vreau să aveți siguranța că, indiferent de problemele pe care le veți întâmpina în cadrul acestei instituții, veți avea întotdeauna cel puțin un om căruia să vă adresați și alături de care să găsiți soluții.

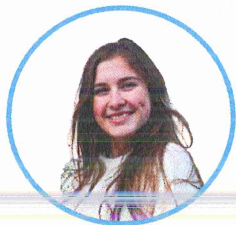
Vă mulțumesc și sper să avem o colaborare cât mai plăcută !

Cu înaltă considerație,

TROFIM Diana







**Diana Trofim**



**europass**

Date of birth: 24/01/2001 | **Nationality:** Moldovan | **Gender:** Female | (+40) 790432690 |

[dianatrofim24@gmail.com](mailto:dianatrofim24@gmail.com) | [www.facebook.com/dianatrofim24](https://www.facebook.com/dianatrofim24) |

str. Universitatii 1, 410087, Oradea, Romania

## WORK EXPERIENCE

12/04/2019 – CURRENT – Chisinau, Moldova

**PRESIDENT AND ACCOUNTER – AO INTERNATIONAL ASSOCIATION OF YOUTH**

- to write projects;
- to manage volunteer work;
- to adopt rules, maintain partnerships.
- to write annual report

10/03/2021 – 01/08/2021 – Chisinau, Moldova

**QA AGENT – KIVORK**

- to listen to calls from the call center operators, recorded or live, to assess compliance with protocols and quality parameters.
- to grade the employees and provide feedback on the issues that require improvement.
- to interpret and spread quality parameters received by the management.

01/11/2020 – 05/01/2021 – Chisinau, Moldova

**CALL CENTRE AGENT – OPINIA SRL**

- to call random persons to complete the survey;
- to convince about the necessity of their response;
- to maintain on line a person for one hour.

15/07/2020 – 26/09/2020 – Chisinau, Moldova

**MARKET SELLER – BEERKRAB SRL**

- to sell products such as beer and sea products;
- to use sales techniques to recommend the goods to passersby.

01/12/2019 – 27/04/2020 – Chisinau, Moldova

**CALL CENTRE AGENT – EXAMEN.MD**

- to handle incoming or outgoing customer calls;
- to call existing and prospective customers to promote math courses;
- to obtain sales and arrange the first lesson.

01/06/2019 – 01/10/2019 – Chisinau, Moldova

**PROJECT MANAGER – CLUBUL STUDENȚILOR AO**

- to ensure that a project is completed on time, within budget, and that its objectives are met;
- to oversee the project, manage the team, ensure the most efficient resources are used, and ensure that all parties involved are satisfied;
- to elaborate reports of activities.

01/11/2018 – 25/03/2019 – Chisinau, Moldova

## CHOCOLATE PACKER – CHOCOLIFE SRL

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- to collect, pack and label goods and materials by hand;
- to ensure that all goods and materials are packed according to instructions and requirements.

15/06/2018 – 15/08/2018 – Balcik, Bulgaria

## VACATION CAMP MANAGER – CLIPA SIDERALĂ AO

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- to organize child care services, activities, and events at the camp;
- to assist in the development of children by implementing programs to encourage creativity and implication.

14/10/2017 – 14/06/2018 – Chisinau, Moldova

## PRETZEL SELLER – BENADO-PRIM SRL

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- to prepare and sell products such as pretzels, donuts, etc;
- to prepare and sell coffee;
- use sales techniques to recommend the goods to passersby.

## ● EDUCATION AND TRAINING

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01/10/2019 – CURRENT – Universităţii 1, Oradea, Romania

## ECONOMIST – University of Oradea

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15/09/2021 – 09/02/2022 – Teruel

## ERASMUS STUDENT – Zaragoza University

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01/09/2016 – 31/05/2020 – 26/2 Miron Costin street, Chisinau, Moldova

## DIPLOMA OF PROFESSIONAL STUDIES: ACCOUNTANT – Public Institution Center of Excellence in Economy and Finance

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- Basic knowledges and skills training in economics, statistics, business law.
- Component skills training and general skills in economic informatics, foreign languages.
- Socio Humanistic orientation component includes general knowledge accumulation to characterize it as graduate intelligent and harmoniously developed person.
- Component-oriented specialization is to build economic thinking, the ability to perform, market research to ensure adaptability to market requirements.

### Field(s) of study

- Business, administration and law : *Accounting and taxation*

8.85 | EQF level 4 | Post-secondary Technical Vocational Education and Training | ECTS | 113 | [www.ceef.md](http://www.ceef.md)

19/02/2020 – 25/02/2020 – Sumy, Ukraine

## YOUTHPASS MOBILITY OF YOUTH WORKERS – Center for Euroinitiatives

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[www.eu.sumy.ua](http://www.eu.sumy.ua)

01/07/2019 – 20/12/2019 – Chisinau, Moldova

## CERTIFICATE TRAINING OF TRAINERS – Millenium Training and Development Institute

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[www.millenium.md](http://www.millenium.md)

06/10/2019 – 12/10/2019 – Chisinau, Moldova

## CERTIFICATE OF PARTICIPATION COMPASS NATIONAL TRAINING COURSE ON HUMAN RIGHTS EDUCATION – Millenium Training and Development Institute

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[https://europa.eu/youth/volunteering/organisation/76808\\_ro](https://europa.eu/youth/volunteering/organisation/76808_ro)

01/09/2007 – 31/05/2016

**CERTIFICATE OF GYMNASIUM STUDIES** – Institutia Publică Liceul Teoretic "Ginta Latină"

8,33 | EQF level 2

## LANGUAGE SKILLS

Mother tongue(s): **ROMANIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>RUSSIAN</b>	C2	C1	C1	C1	C1
<b>ENGLISH</b>	B2	B2	B2	B2	B2
<b>KOREAN</b>	A1	A1	A1	A1	A1
<b>GERMAN</b>	A2	A2	A1	A1	A2
<b>SPANISH</b>	A2	A2	A2	A1	A1

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## DIGITAL SKILLS

good commands of Microsoft Office | Social Media | Google Drive

### Management skills

Organizational and planning skills | Written and Verbal skills | Decision-making | Critical thinking | Creativity | Conflict resolution

### Communication and interpersonal skills

Team-work oriented | Motivated | Presenting | Good listener and communicator

## SOCIAL AND POLITICAL ACTIVITIES

22/12/2017 – 23/12/2017

**Volunteer "incalzeste o Inima" Campaign**

Chisinau, Republica Moldova

I collected products from people in the market for socially vulnerable families.

Drufim



## HONOURS AND AWARDS

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17/02/2019

### 3rd Grade Diploma – Ministerul Educației, Culturii și Cercetării

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The 7th edition of Mold-SEE National Competition at Science and Engineering that take place from 15 february to 17 february 2019, where I presented a project at the category Applied Science.

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26/04/2021

### 1st Grade Diplom – University of Oradea

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Olimpiada națională a economiștilor în formare (ONEF 2021), faza locală, nivel licență cu tema: „Influența Studiile Universitare asupra ratei șomajului în rândul tinerilor din România și Republica Moldova în anii 2015-2020”.

## MANAGEMENT AND LEADERSHIP SKILLS

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### 5th edition Diamond Challenge Participant

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Certificate of Recognition for participating at the 5th edition of Diamond Challenge competition for High School Entrepreneurs from 17.02.2018.

### 6th edition Diamond Challenge participant

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Certificate of Achievement of 3rd place awarded at the 6th edition of Diamond Challenge competition for High School Entrepreneurs from 2019.

## COMMUNICATION AND INTERPERSONAL SKILLS

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### Certificate of Public Speaking Competition

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Public Speaking Competition "Try and Fail but Never Fail to Try" held on November 28th, 2018 where I had presented a 5-minute speech.

## VOLUNTEERING

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01/03/2021 – CURRENT

### FTRP Volunteer

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Bucuresti, Romania

- searching for finance;
- attract new partners;
- write projects.

01/11/2020 – CURRENT

### ASEO Volunteer

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Oradea, Romania

- external partnerships
- finance of the project
- writing projects



11/05/2019

#### **CODECAMP IT CONFERENCE VOLUNTEER**

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Chisinau, Republic of Moldova

- to meet the guests
- to register the participants
- to help with logistic work
- to help participants to orienteer in the TEKWill

14/04/2019

#### **Ziua Faptelor Bune Volunteer**

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Chisinau, Republic of Moldova

- to draw the walls of a kindergarden.

17/11/2018

#### **CODECAMP IT CONFERENCE VOLUNTEER**

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Chisinau, Republic of Moldova

- to meet the guests
- to register the participants
- to help with logistic work
- to help participants to orienteer in the TEKWill

[https://www.facebook.com/events/143324763145635/?active\\_tab=discussion](https://www.facebook.com/events/143324763145635/?active_tab=discussion)

06/10/2018 – 07/10/2018

#### **Wine Day Volunteer IP CECSEF**

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Chisinau, Republic of Moldova

- to pour wine
- to help visitors from other countries to know our culture and wines

<https://www.facebook.com/photo.php?fbid=10217139376058571&set=t.100001310364225&type=3>

25/11/2018 – 16/03/2019

#### **First Lego League Volunteer**

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Chisinau, Republic of Moldova

- to register the teams;
- to help them to accommodate;
- to maintain the music and good disposition between participants.

23/05/2018 – 22/03/2019

#### **Football Match Volunteer**

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Chisinau, Republic of Moldova

- to orienteer the people in the football zone;
- to entertain the public;
- to check the tickets

10/11/2018

#### **Ignite Chisinau :The Future**

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Chisinau, Republic of Moldova

- to distribute promotional materials to participants;
- to register the participants.

*Dhofu*

09/02/2018 – 10/05/2018

**Member Consiliul Municipal de Tineret din Chisinau**

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Chisinau, Republic of Moldova

- to find financial support
- to present programs to students and children, informing them about non-formal education

<https://www.facebook.com/photo.php?fbid=1609348779165028&set=t.100001310364225&type=3>

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01/10/2017 – 01/10/2018

**Marathon Volunteer**

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Chisinau, Republic of Moldova

- to direct the runners
- to give water and food to runners
- to help if it is needed

<https://zugo.md/toate-stirile/foto-si-a-infiintat-propriul-ong-la-doar-18-ani-o-voluntara-din-moldova-ne-spune-cum-e-sa-fii-in-centru-tuturor-evenimentelor/32330/toate-stirile>